

Orca Information, Inc. Privacy Statement

This privacy statement explains our privacy practices for our customers who use our services for the purpose of tenant and/or employment screening as well as evicting tenants.

Orca's Commitment to Privacy

Orca respects your right and your applicants right to privacy. Your ability to make informed choices about the uses of the confidential information you send to Orca is important to us. This privacy statement explains our policy regarding the collection, use, -disclosure and protection of personal information.

What is Personal Information?

Personal information – identifies an individual or is directly associated with a specific person or entity such as a name, address, telephone number, email address, credit card number, or information about activities which can be directly linked to that person. Personal Information also includes information such as your ownership of property or a company that may be involved at some level with Orca and the services we provide. Reference in this policy state to “you” or “your” also includes your spouse and others included in your business association with Orca Information including applicants for screening purposes and/or tenants involved in an eviction process.

Collection of Personal Information

We collect personal information you provide us, such as when you:

- Sign up for or bring to date your account information;
- Send in a rental, employment or extension of credit application for processing;
- Give us credit card information for payment of account;
- Contact us for any reason through fax, phone or Internet

Sharing Personal Information

We do not sell, rent, share or disclose personal information to third parties without your prior consent unless required for the sake of processing screening reports or evictions or making payment on an account. Then it is only on a, “need to know” basis for the sake of a legitimate business purpose.

Other Uses and Disclosures

In addition, we may use or disclose personal information in the good faith belief that we are lawfully authorized to do so, or that doing so is reasonably necessary to protect you, to comply with legal process or authorities, to respond to any claims, or to protect the rights, property or personal safety Orca Information, our clients, our employees or the

public. Information about our clients, including personal information, may be disclosed or transferred as part of, or during negotiations or, any merger or sale of company assets or acquisition.

Protection of Personal, Credit Card and/or Credit File Information

We have adopted security measures in an effort to protect personal information from loss, misuse or alteration while it is under our control. We use technical, contractual, administrative and physical measures in an effort to protect against unauthorized access.

Further, when you or a screening applicant enters personal information online, that information is encrypted using a security protocol called SSL (Secure Sockets Layer), which encrypts all information prior to transmitting it over the Internet. We also use SSL to allow you to securely view reports online.

Screening reports online are accessible only by using a password. To protect the confidentiality of personal information in your online account, you must keep your password confidential. You are responsible for all uses of www.orcainformation.com by anyone using your password. If others have access to your computer or email, they may be able to find your information in your user profile. You should not use an email account operated by an employer because many employers have the legal right to view your email or online accounts. Please advise us immediately at orca@orcainfo-com.com if you believe your password has been misused.

Questions or Concerns

If you have any questions or concerns about this privacy statement or would like to contact us for any reason, you can do the following:

Call a Compliance Officer at 800-341-0022

Email a Compliance Officer at compliance@orcainfo-com.com

Write to us at: Orca Information, Inc., PO Box 277, Anacortes, WA 98221 Attn:
Compliance Department

Changes to this Statement

We reserve the right to change this privacy statement at any time, but will alert you that changes have been made by indicating at the top of the privacy statement the date it was last updated. We encourage you to review our privacy statement to make sure you understand how information you provide will be used.